

SELF: Pole Yard and Outside Storage Onsite Section (Distribution / Transmission)
2013.08.09



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1. Observation Guidelines

1.1 Each section of the existing onsite observation form has been broken out by sections and made available for utilization as a self assessment tool during the interim years between the formal onsite observation processes conducted every three years.

Each section is an exact copy of the questions and criteria used during the onsite observation process.

1.2 Cooperatives are encouraged to use these sections as part of their on-going Safety Improvement Plan to target specific improvement areas found during their formal onsite observation process or areas they have individually prioritized.

1.3 The idea is to identify areas for improvement; initiate planned actions to meet improvement objectives and assess progress on a systematic basis to ensure the improvements have been institutionalized into normal operations.

1.4 Cooperatives can select and self assign to their cooperative each onsite self assessment section that pertains to their identified improvement areas.

PDF versions of these forms will also be available at the RESAP home page under Self Assessment Forms so you can download and utilize them within your self assessment process.

1.5 Once your self assessment hard copy is completed you can enter your finding online and submit. The person conducting the assessment, the date and assessment results will be saved in the system, allowing you to monitor and track your progress.

1.6 Your self assessment process is designed by your cooperative team as part of a continuous safety improvement process.

When planning your assessment process statewide safety professionals, peer to peer cooperative observers or in-house cooperative employees can be used to conduct these assessments, it is entirely up to each cooperative. The key is having a formalized plan that is monitored and reevaluated on a regular basis to ensure objectives are being met.

2. System Identification

D.1 Name of person making these online entries.

D.2 Email address of person making these entries.

D.3 Date or scheduled date (mm/dd/yyyy) of this inspection.

D.4 Name of the system General Manager/CEO:

D.5 Self Assessment performed by:

- Organization Employee
- Statewide Personnel
- Outside service provider
- Other

D.6 Select the type of audit being performed at this system.

- RESAP observation was announced to many.
- RESAP observation was announced to a select few.
- RESAP Observation is unannounced.
- RESAP observation is section based in calendar yr.

5. Pole Yard and Outside Storage

5.1 Pole yards and outside storage have gates and fences designed and used to secure these areas.

Criteria:

"No Trespassing" and/or "Authorized Persons Only" signs are posted on all sides of pole yards and outside storage areas. Pole yards and outside areas are totally enclosed with a security fence that is a minimum of 6 feet high.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.2 Gates and entrances to these areas are located where vehicles and equipment can safely clear the traveled portion of public roads during gate operation, locking, or unlocking.

- Satisfies All Requirements
- Exceeds Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.3 Poles are stored to preserve their condition, organized for safe selection and loading, and secured by pole stops or bunk design.

Criteria:

Pole bunks are in very good condition.

Poles are separated by length/class.

Poles are safely stacked.

Poles are stored off the ground.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.4 Pole yards and outside storage are designed for large equipment maneuverability in all weather conditions with wide driving lanes, solid surfaces, and adequate drainage.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.5 Pole yard and outside storage materials are properly stored off the bare ground, with related materials stored together, and identified by unit markings or marked storage areas.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.6 Pole yards and outside storage are equipped with lights that can be used during hours of darkness for worker safety.

- Exceeds Requirements

5. Pole Yard and Outside Storage

- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.7 Fueling areas are equipped and maintained with the proper safety equipment and meet current requirements for storage and monitoring of these fuels onsite.

Criteria:

Each service or fueling area has at least one fire extinguisher with a minimum 120 B:C capacity rating and is located between 25 feet and 75 feet of the pump dispensers.

Conspicuous and legible signs, "No Smoking," "No Open Flames," and "Shut Off (gasoline) Motors During Fueling" are posted.

The dispensing nozzles are equipped with approved automatic closing devices and hoses are equipped with break-away connectors.

Clearly identified and easily accessible emergency shut-offs are provided within 75 feet of the dispensing devices.

Islands and barriers are provided to protect the fuel pumps.

Hoses are stored out of traffic areas.

ref 40 CFR Part 112; 40 CFR Part 280/281; NFPA 30A

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.8 Previously used capacitors are properly shunted.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

5.9 The overall evaluation of the onsite field observation team for this section of the assessment is as follows:

Criteria

Strong performance - Questions evaluated as exceeds or satisfies all requirements

Satisfactory performance - Questions evaluated as satisfies all requirements, could be a small number evaluated as exceeds

Generally satisfactory with minor areas for improvement - Questions evaluated as satisfies all or most requirements, improvement areas are minor

Key attention areas for improvement - Questions evaluated as partially satisfies or fails to satisfy requirements in important improvement areas

- Strong Performance
- Satisfactory Performance
- Generally Satisfactory
- Key Attention Areas for Improvement