

SELF: Insulating Gloves, Sleeves, Cover-up Onsite Section (Distribution / Transmission) 2013.08.09



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# 1. Observation Guidelines

1.1 Each section of the existing onsite observation form has been broken out by sections and made available for utilization as a self assessment tool during the interim years between the formal onsite observation process conducted every three years.

Each section is an exact copy of the questions and criteria used during the onsite observation process.

1.2 Cooperatives are encouraged to use these sections as part of their on-going Safety Improvement Plan to target specific improvement areas found during their formal onsite observation process or areas they have individually prioritized.

1.3 The idea is to identify areas for improvement; initiate planned actions to meet improvement objectives and assess progress on a systematic basis to ensure the improvements have been institutionalized into normal operations.

1.4 Cooperatives can select and self assign to their cooperative each onsite self assessment section that pertains to their identified improvement areas.

PDF versions of these forms will also be available at the RESAP home page under Self Assessment Forms so you can download and utilize them within your self assessment process.

1.5 Once your self assessment hard copy is completed you can enter your finding online and submit. The person conducting the assessment, the date and assessment results will be saved in the system, allowing you to monitor and track your progress.

1.6 Your self assessment process is designed by your cooperative team as part of a continuous safety improvement process.

When planning your assessment process statewide safety professionals, peer to peer cooperative observers or in-house cooperative employees can be used to conduct these assessments, it is entirely up to each cooperative. The key is having a formalized plan that is monitored and reevaluated on a regular basis to ensure objectives are being met.

## 2. System Identification

D.1 Name of person making these online entries.

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D.2 Email address of person making these entries.

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D.3 Date or scheduled date (mm/dd/yyyy) of this inspection.

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D.4 Name of the system General Manager/CEO:

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D.5 Self Assessment performed by:

- Organization Employee
- Statewide Personnel
- Outside service provider
- Other

D.6 Select the type of audit being performed at this system.

- RESAP observation was announced to many.
- RESAP observation was announced to a select few.
- RESAP Observation is unannounced.
- RESAP observation is section based in calendar yr.

## 12. Insulating Gloves, Sleeves, and Cover-up

12.1 Insulating gloves and protectors meet/exceeds applicable OSHA/ASTM standards and the following specifications for use, care, and testing.

Criteria:

Insulated protective gloves shall be rated for the system's phase to phase primary and secondary distribution voltage(s). Explicit control in issuing and use for multiple high voltage classes of gloves as well as for secondary voltages exists.

A rotation program is followed to minimize shelf time.

All insulated protective gloves are tested regularly at 60 days or less of field use, tested in a manner consistent with applicable standards, and marked with these test dates.

All protectors meet proper length requirements and are found in good condition.

ref: 1910.137(b)(2)(xii)

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.2 Insulating sleeves meet/exceeds applicable OSHA/ASTM standards and the following specifications for use, care, and testing.

Criteria:

Insulating sleeves shall be rated for the system's phase-to-phase distribution voltage(s).

Explicit control in issuing and use for multiple voltage classes of sleeves exists.

A rotation program is followed to minimize shelf time.

All insulated protective sleeves are tested regularly at 120 days or less of field use, tested in a manner consistent with applicable standards, and marked with these test dates.

ref: 1910.137

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.3 When not in use, insulating gloves and sleeves are stored properly in bags or containers and maintained in an environment protected from excessive light, heat, dirt, and mechanical damage.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

## 12. Insulating Gloves, Sleeves, and Cover-up

12.4 Insulating cover-up materials meet applicable OSHA/ASTM standards and meet the following specifications for use, care, and testing.

Criteria:

Blankets, line guards/hoses, hoods, and items used for electrical insulation are rated for the system's phase-to-phase voltage(s).

Explicit control for classes of blankets, line guards/hoses, hoods, and other insulating cover-up materials exists in multiple voltage systems and a rotation program is followed in issuing cover-up materials.

All blankets, line guards/hoses, hoods, and other items used for insulating cover-up are tested on a 6 months maximum rotation and marked with the test date.

ref: 1910.137

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.5 System has more than an adequate supply of cover-up materials to perform the type of job(s) being performed with the line designs that the system crews would simultaneously be exposed to.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.6 Personnel interviewed can explain the proper storage, use, and testing of insulated rubber gloves and sleeves.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.7 Interviewed personnel can explain the proper storage, use, and testing of cover-up materials.

- Exceeds Requirements
- Satisfies All Requirements
- Partially Satisfies Requirements
- Fails to Satisfy Requirements
- N/A

12.8 The overall evaluation of the onsite field observation team for this section of the assessment is as follows:

Criteria

Strong performance - Questions evaluated as exceeds or satisfies all requirements

Satisfactory performance - Questions evaluated as satisfies all requirements, could be a small number evaluated as exceeds

Generally satisfactory with minor areas for improvement - Questions evaluated as satisfies all or most requirements, improvement areas are minor

Key attention areas for improvement - Questions evaluated as partially satisfies or fails to satisfy requirements in important improvement areas

- Strong Performance
- Satisfactory Performance
- Generally Satisfactory
- Key Attention Areas for Improvement