



**Position Title:** Associate General Counsel

**Division:** Legal Services

**Summary Description:**

The Associate General Counsel is a member of the NCEMC Legal Services Division, reporting to the Senior Vice President, General Counsel. This position involves legal counsel extended to all of the corporate entities that comprise the “Statewide” organizations supporting NC’s Electric Cooperatives. At the time of this posting, the primary such entities are North Carolina Electric Membership Corporation (“NCEMC”), the North Carolina Association of Electric Cooperatives (“NCAEC”), and Tarheel Electric Membership Association (“TEMA”). The Associate General Counsel may recommend courses of action to the General Counsel; and assist in the representation of NCEMC before regulatory bodies, courts, private entities, and legislative committees and commissions. It is envisioned that among the primary responsibilities of the position will be counsel provided to staff business representatives involved in transactional activity involving renewable, edge-of-grid, microgrid, and related distributed energy resources, including leading negotiations with such counterparties.

**Academic and Trade Qualifications:**

A bachelor’s degree and J.D. or LLB from a law school approved by the American Bar Association. Member in good standing of North Carolina State Bar.

**Work Experience:**

4-5 years of progressive work experience with at least 3 years of legal practice. Experience before the NCUC and significant familiarity with renewable energy preferred. Experience guiding/shepherding transactions involving emerging energy resources and technologies highly desired.

**Responsibilities:**

- A. Assist the General Counsel in providing legal support to the Boards, Executive Vice President and Chief Operating Officer and staff.
- B. Primary counsel to NCEMC’s power supply representatives involved in distributed energy resource (“DER”) activity – must integrate legal considerations into transactional functions, advise and assist outside counsel, and assist division personnel in carrying out such functions consistent with applicable law and regulation.
- C. Responsible for advising appropriate NCEMC management and staff of regulatory and renewable/green energy-related proceedings that may impact NCEMC, its affiliate organizations, its members or future business operations.
- D. Liaison with outside legal counsel and consultants to ensure that actions on behalf of NCEMC are consistent with its policies and to ensure compliance with regulatory filing, operation, and reporting requirements.
- E. Be prepared to deliver, support or participate in presentations before state and federal administrative, regulatory and judicial bodies.
- F. Performs such other duties as may be directed by the General Counsel.

**Job Knowledge:**

Must have an effective working knowledge of the standards of public utility regulation and statutes, particularly as they govern the business of non-traditional generation and its impact on transmission and distribution planning. Must have a working knowledge of the legal standards and resolution mechanisms related to the business of cooperative and investor-owned power supply organizations, including contract, antitrust, corporation, securities and tax law. Must have a working knowledge of the nature of, and legal requirements related to, operative legal documents such as contracts, corporate articles of incorporation and bylaws, rate filings, civil actions in courts and arbitrations and so forth.

**Abilities and Skills:**

Must be able to do legal research in all pertinent fields of law. Must be able to write and communicate, internally, and externally clearly and succinctly, including the preparation of memoranda, contracts, and other legal documents. Must be able to analyze legal problems and recommend courses of action.

**Relationships and Contacts:**

- A. Reports to: General Counsel - Senior Vice President of Legal Services.
- B. Directs: No direct reports.
- C. Internal
  - 1. Boards of Directors: To assist in providing legal support and advice as needed.
  - 2. Corporate Management: To advise, assist and inform from time to time as required by the duties of the position; to seek advice, assistance and information as required.
  - 3. Maintains internal relationships and communication with employees necessary to achieve the purpose of the position and the desired results.
- D. External
  - 1. Federal and State Judicial Systems and Regulatory and Administrative Agencies: To maintain proper relationships; to represent corporations' interests before various divisions thereof, as appropriate.
  - 2. Professional Organizations: To hold membership in and actively participate in meetings to stay informed and professionally current in areas relative to position.
  - 3. Independent Consultants: To advise and assist; to receive information and assistance to accomplish specific assigned tasks for corporations.
  - 4. Outside Counsel: To seek information and advice in specialty areas and coordinate assignments.
  - 5. Other Power Suppliers: To exchange information, to foster and maintain a climate of integrity and professional competence to the end that the corporate objectives of the corporations may be maximized.
  - 6. Maintain contact with NRECA to facilitate effective communication of corporations' positions and to assist in effective utilization by the corporations' of NRECA's legislative and regulatory assets.

**Working Conditions:**

Office environment with occasional travel.

**Company Profile:** NCEMC (<http://ncemcs.com/about/ncemc.htm>) is one of the largest generation and transmission cooperatives in the nation and is the power supplier for most of the state's member cooperatives. NCEMC acquires the power it sells to its member cooperatives in a number of ways, including asset ownership and Purchased Power Agreements.

*North Carolina Electric Membership Corporation provides equal employment opportunities (EEO) to all applicants for employment.*