

# ELECTRIC COOPERATIVE

## Pre-Application Report Request

This request for a Pre-Application Report on a proposed project at a specific site should be completed and returned to the Cooperative Customer Service representative in order to begin processing the request. A non-refundable fee will be assessed and is to be submitted with this request. See Customer Guidelines for Electric Power Generator Installation and Interconnection for additional information.

INFORMATION: *The information provided is used by the Cooperative to identify the location of the proposed Point of Interconnection. Every effort should be made to supply as much information as possible. The submitter of this request (the Requester) will be contacted if additional information is required to identify the proposed Point of Interconnection.*

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### INFORMATION TO BE SUPPLIED TO THE COOPERATIVE

#### REQUESTER CONTACT INFORMATION

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Representative: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

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#### LOCATION OF PROPOSED GENERATION SYSTEM INTERCONNECTION

Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Account and/or Meter Number (if located at an existing account): \_\_\_\_\_  
Any additional project location information that will help to identify the proposed Point of Interconnection (cross streets, towns, pole numbers, etc.): \_\_\_\_\_  
\_\_\_\_\_

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#### GENERATOR INFORMATION (as applicable)

**Type**  
Photovoltaic \_\_\_\_\_ Wind \_\_\_\_\_ Microturbine \_\_\_\_\_  
Diesel Engine \_\_\_\_\_ Gas Engine \_\_\_\_\_ Combustion Turbine \_\_\_\_\_  
Other \_\_\_\_\_

#### Mode of Operation

Isolated \_\_\_\_\_ Paralleling \_\_\_\_\_ Power Export \_\_\_\_\_  
If Paralleling is selected, please indicate if the duration is intended to be limited or continuous \_\_\_\_\_

Generator Rating: \_\_\_\_\_ (Alternating Current kW) \_\_\_\_\_ (Alternating Current kVA)

Configuration: Single-Phase\_\_\_\_\_ or Three-Phase\_\_\_\_\_

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**SERVICE INFORMATION**

Will a new service be requested? Yes\_\_\_\_\_ No \_\_\_\_\_

**Total Site Load** (without generation operating)

Minimum: \_\_\_\_\_ (kW) \_\_\_\_\_ (kVA)

Maximum: \_\_\_\_\_ (kW) \_\_\_\_\_ (kVA)

Annual energy usage:

Residential \_\_\_\_\_ (kWh) Commercial \_\_\_\_\_ (kWh) Industrial \_\_\_\_\_ (kWh)

For existing services, are site loads expected to change with the addition of the proposed generation?

Yes\_\_\_\_\_ No \_\_\_\_\_

If "Yes", please describe: \_\_\_\_\_

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**SIGNATURE AREA**

The Requester understands that the pre-application report provided by the Cooperative is non-binding, does not confer any rights, and the Requester must still successfully make application to interconnect to the Cooperative's system.

\_\_\_\_\_  
Requester (Printed)

\_\_\_\_\_  
Requester (Signature)

\_\_\_\_\_  
Date

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**ELECTRIC COOPERATIVE CONTACT FOR REQUEST SUBMISSION AND FOR MORE INFORMATION:**

Cooperative Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_

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## INFORMATION TO BE SUPPLIED BY THE COOPERATIVE IN THE PRE-APPLICATION REPORT

Based upon the information provided in the pre-application report request form, the Cooperative will identify to the best of its ability the location of the proposed Point of Interconnection and the Cooperative facilities likely to serve this location. This selection by the Cooperative does not necessarily indicate, after successful application for interconnection and subsequent application of technical screens and/or study, that this location would ultimately be the one the proposed project interconnects at. Additional pre-application reports must be requested if information for multiple Points of Interconnection is desired.

The Cooperative will, in good faith, provide data in the pre-application report that represents the best available information at the time of reporting; however, no guarantee to the continued accuracy of this information can be provided as data may become outdated between the time of the pre-application report and the actual interconnection application being received. The pre-application report provided by the Cooperative will include the following information that is determined to be **readily available** without conducting additional study or analysis.

1. Total capacity (in MW) of substation/area bus, bank or circuit based on normal operating ratings likely to serve the proposed Point of Interconnection.
2. Existing aggregate generation capacity (in MW) interconnected to a substation/area bus, bank or circuit (i.e., amount of generation online) likely to serve the proposed Point of Interconnection.
3. Aggregate queued generation capacity (in MW) for a substation/area bus, bank or circuit (i.e., amount of generation in the queue) likely to serve the proposed Point of Interconnection.
4. Available capacity (in MW) of substation/area bus or bank and circuit likely to serve the proposed Point of Interconnection (i.e., total capacity less the sum of existing aggregate generation capacity and aggregate queued generation capacity).
5. Substation nominal distribution voltage and/or transmission nominal voltage if applicable.
6. Nominal distribution circuit voltage at the proposed Point of Interconnection.
7. Approximate circuit distance between the proposed Point of Interconnection and the substation.
8. Relevant line section(s) actual or estimated peak load and minimum load data, including daytime minimum load and absolute minimum load, when available.
9. Number and rating of protective devices and number and type (standard, bi-directional) of voltage regulating devices between the proposed Point of Interconnection and the substation/area. Identify whether the substation has a load tap changer.
10. Number of phases available at the proposed Point of Interconnection. If a single phase, distance from the three-phase circuit.
11. Whether the Point of Interconnection is located on a spot network, grid network, or radial supply.
12. Based on the proposed Point of Interconnection, existing or known constraints such as, but not limited to, electrical dependencies at that location, short circuit interrupting capacity issues, power quality or stability issues on the circuit, capacity constraints, or secondary networks.