

# How Onsite Training Works

## Looking for training for your co-op staff or board members?

Consider bringing that training to your co-op! The cost of training can be significantly reduced by eliminating the travel and lodging costs associated with face-to-face training at NRECA sponsored events.

### Here is how onsite training works:

- NRECA offers a wide variety of courses for co-op staff and board members that can be delivered at a location of your choice. Visit [cooperative.com/courses](https://cooperative.com/courses) for complete information on available courses.
- Each course has a fee (view rate card for individual course pricing). This fee covers:
  - Instructor (including expenses and travel to your location)
  - Materials for up to 50 participants. Beyond 50 people you will incur a \$50 per person fee for additional materials. (NOTE: select courses have a per person materials fee on top of the course fee.)
  - We ask that you provide the space, audio visual support and any refreshments you wish to offer.
  - A discount of \$500 is offered for booking classes on back to back days with the same instructor.
- All courses can be booked individually, or consider offering multiple courses to help participants complete a certificate program. You are not required to purchase all certificate courses – you have discretion on which courses you want to offer to your staff or board members.
- Not sure what courses are right for your co-op? NRECA can help identify the course needed by staff and directors to complete a certificate program or which courses would address your unique needs.

### Recommended class size

We recommend a class size of 10-35 attendees. This size group encourages learning from one another and facilitating discussion. There are a few courses with class size limits. Please consult with NRECA when booking your event.

### Statewide Training: Another way to save on time and travel costs

Just as we can bring the courses to you, we also work in conjunction with your statewide association. This is another way to save on some travel, but not incur the full course fee. Contact your statewide training coordinator for more information on the training they have available. If you do not know who your training coordinator is, contact us and we will put you in touch.

**For more information or to book a course, contact:**

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**Visit [cooperative.com/onsite](https://cooperative.com/onsite) for more information.**

